

Minnesota Gamers' Convention

Nov 19 - 21, 2004
at the Four Points, By Sheraton
St. Paul - Capital

We would like to thank you for taking an interest in running an event at the first Minnesota Gamers' Convention. The success or failure of any gaming convention is always measured by the quality of games presented to the participants. By necessity this requires the convention to rely on judges, sponsors and referees to put on high quality games; the Minnesota Gamers' Convention is no different. We need you to help us by running games, demonstrations, and tournaments of the highest quality.

Jeffrey M. Johnson
President – Minnesota Gamers'

Benefits of Running and Submitting an Event

Running an event at any convention is a lot of hard work and we want to reward you for your effort. When registering for events convention Judges will be moved to the highest priority category when it comes to registration for other events. It is our way of rewarding those that help us make Minnesota Gamers' a great convention. The more events you run the higher your priority for registering for other events at the convention.

Event Judges will also receive a \$5 discount off their registration fee. Don't worry if you have already paid the full registration fee we will refund the difference when receive your Event Submission.

Event Submission Guidelines

General

- Players and Judges should have fun.
- Players have paid to participate in your event, judges and other players are required to be courteous to all other participants. Avoid conduct which may offend players or participants around you. Avoid profanity, cursing, and using or describing unnecessary violence as it may offend those around you.
- Be prepared for your event before the convention.
 - You are the rules expert for your event, be prepared to answer unusual questions about your event, they always seem to come up.
 - Bring all the necessary items to play, do not expect players to bring anything (Dice, Rulers, counters) other than themselves.
 - Do the little things to improve play. (Preparing a "cheat sheet" for each player is a good example.)
- Your event must begin and end at the scheduled time.
 - Players expect you to be prepared to start as soon as the session begins.
 - The next judge needs time to setup his game.
 - Minnesota Gamers' is using slightly longer windows for our game slots to allow ample time for setup and teardown.
- You must make sure all players are registered for the convention.
- All scheduled events must be judged or run by individuals over 18 years of age.
 - Unscheduled events (open-gaming) may be run by individuals under the age of 18.

Board Games

The board game area may have dozen events running simultaneously; each event will allotted an amount of table space based upon the number of players. Space will be set aside each session for open play.

Each scheduled event must have space for a minimum of four players.

Judges are required to provide all material required to play for all scheduled events.

Card Games

The card game area may have dozens of events running simultaneously; each event will be allotted an amount of table space based upon the number of players. Space will be set aside for open play during many of the sessions.

Each event must have space for a minimum of four players

Judges are required to bring all material required to play for demonstrations and intermediate events. Players are expected to provide legal decks for all tournament and advanced events.

Sealed deck events are allowed, extra cost of these events will be noted in the flyers but will be the responsibility of the judges to collect these fees.

Miniature Events

The miniatures area will have up to 12 events running simultaneously, each event will be allotted an amount of space (approximately 120 square feet) based upon the number of players.

Each event must have a minimum space for six players.

Judges are required to bring all material required to play for demonstrations and intermediate events. Players are expected to bring game-legal force for all tournament play and may be required to bring forces for advanced events.

All miniatures provided by judges are expected to be fully painted.

Other Events

Individuals may submit events outside of those listed in this document. Each submitted event will be considered based upon space and interest of the participants of the Minnesota Gamers' Convention.

Tournaments

Scheduling of Tournaments for any system is a complicated process and we ask those that wish to run these types of events to include a more detailed description of you plan.

Include how long the rounds will be, maximum number of players, style of tournament, and other information on a second sheet with you event submission form.

Time Slots

In order to most efficiently use space and time at the convention the Minnesota Gamers' Convention uses a Time Slot system. To schedule an event you must choose a primary time slot for the chart below, you may list secondary choices in the special requirements section of the Event Proposal Form. Events must begin and conclude on time.

Friday				
		18 - 21	21 - 24	
Saturday				
09 - 01				
09-15		15-21		
09-12	12-15	15-18	18-21	21-24
Sunday				
09-18				
09-15		15-21		
09-12	12-15	15-18	18-21	

If you wish to use a non standard Time Slot please let us know. We will attempt to make arrangements if at all possible.

Criteria for Selecting Events

There is a possibility that the Minnesota Gamers' Convention may not accept your event proposal. This possibility exists because of several primary reasons; improperly filled out forms, too many similar events, too many events at any one time, not enough space and other issues will effect the Minnesota Gamers' Convention selection committee decisions. The more flexible you are with your proposal the more likely it will be accepted. The Minnesota Gamers' Convention event selection committee reserves the right to reject any submitted proposal. When evaluating proposals the committee will consider the following criteria.

- The number of participants in each event
- The space required by the event
- The time of the event
- The order in which the event was received
- The number of similar events previously scheduled

Instructions for filling out Event Submission Form

Name: The Name of the lead judge or lead referee for the event.

Address: The mailing address of the lead judge or lead referee of the event.

Phone: Phone number of the lead judge or referee for the event in case the Event selection committee has questions concerning your proposal.

E-mail: E-mail address of the lead judge or lead referee for the event.

Date: Select Friday, Saturday, or Sunday

Time Slot: From Time Slot chart please enter your preferred time you wish to run the event. If you flexible or can not run an event in a different time slot please include that information in the special requirements category.

Type of Event: Select Demonstration for Demonstrations, Introduction or beginner games. Select Intermediate if you require players to have a basic knowledge of the game. Select Advanced if you require players to have knowledge of the game and understanding of advanced strategies.

Tournaments: Tournaments are either single elimination or non-elimination. Please provide amplifying information under the special requirement section.

Type of Game: Select the type of game that typifies your event, Board Game, Card Game, Miniatures Game, or Other.

- Title: Provide a title for your event.
- Ruleset: What ruleset is your event using?
- Sponsor: If a group, company or business is sponsoring your event and you would like that information listed.
- Description: Provide information which players will need to know about your event. Space is limited to 400 characters, advanced games and tournaments can use shorthand to provide as much information as possible for the players.
- Space Requirements: Tell us how big of space you expect to need and how many players your event will support.
- Special Requirements: Provide information for the Minnesota Gamers' Convention on the special needs of your event. Power, other time slots, additional judges, excreta.
- Signature: You must sign and date you event proposal.

Please note you must be registered for the Minnesota Gamers' Convention for your event to be considered. You may include your preregistration form in the same envelop as the Event Submission form.

If an incomplete form is submitted to the Event Selection Committee one attempt will be made via e-mail or phone to gather the necessary information. Incomplete forms will not be considered by the Event Selection Committee.

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Name: _____
 Address: _____

 Phone: (____) _____
 E-mail: _____

- Friday Saturday Sunday Time Slot: _____
 Demonstration Introduction Intermediate Game Advanced Game
 Single Elimination Tournament Non-Elimination Tournament
 Board Game Card Game Miniatures Game Other

Title: _____
 Ruleset: _____
 Sponsor: _____
 Description: (Maximum 400 Characters)

Space Requirements: _____
 Special Requirements: _____

Signature

I, _____, have read the Event Submission Guidelines for the Minnesota Gamers' Convention and agree to abide by the bylaws, rules and regulations of the Minnesota Gamers' Convention.

Signature: _____
 Date: _____

To submit an event please mail this completed form to:
 MGCON
 PO BOX 14540
 Minneapolis, MN 55414
<http://www.mgcon.org/>

For Minnesota Gamers' Convention Staff	
Postmarked:	_____
Genera:	_____
Number of Players:	_____
Entered into Database:	_____
Event Number:	_____